ST. FRANCIS INSTITUTE OF TECHNOLOGY (ENGG. COLLEGE) BORIVLI WEST MUMBAI-103

Criterion 7 – Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures Initiated By the Institution for the Promotion of Gender Equity

Support File for Cri-7.1.1

INDEX

Sl. No.	Document Name
1)	Gender Sensitization Plan
2)	Internal Complaints and Women Development Cell (ICWDC)
3)	Celebration of Women's Day
4)	Self Defense Workshop for Women
5)	Institutional Committee Details
6)	Common Rooms
7)	Counselling Facility

Gender Sensitization Plan



ST. FRANCIS INSTITUTE OF TECHNOLOGY

(ENGINEERING COLLEGE)

(Roman Catholic Christian Minority Educational Institute)
(Approved by AICTE & Govt. of Maharashtra with permanent Affiliation to University of Mumbai)

P. B. No. 8456, Mt. Poinsur, S.V.P. Road, Borivli (West), Mumbai - 400 103.

Tel.: 28908585 / 28928585 Fax: 28954787 E-mail: sfedu@sfit.ac.in Website: www.sfit.ac.in

Ref:

Gender Sensitization Plan

Date :

St. Francis Institute of Technology (SFIT) treats everyone with mutual respect and human dignity by creating a sense of inclusion. We are deeply committed to gender sensitivity, equality and equity by providing safe spaces, secure environment for female students and staff. We provide equal opportunities for personal, academic and professional growth, opportunities for socializing, developing leadership skills, without any discrimination between genders in all spheres of college activities.

SFIT's annual plan to consciously nurture and promote an all-inclusive and gender sensitive environment includes:

- · Provide separate safe places/ restrooms for girls in the campus
- Provide staff advisor level/psychologist counseling for students or faculty members
- Have regular meetings of anti-ragging/ women and student grievances redressal committees for monitoring and evaluation of gender equality in the institution.
- · Representation of girls/ women in various committees
- Encourage women students and faculty members to start their startups and thus promote women's entrepreneurship.
- Organize seminars and workshops for students on gender quality
- Organize training about gender equality, preventing all forms of violence (against children, women, domestic violence and so on)
- Continue and strengthen the use of gender-sensitive language in institutional documents, course plans, and other documents.
- · The development and implementation of all institutional policies
- Celebrate the International Women's Day the 8th of March
- Organize a public awareness campaign through NSS-SFIT and conduct Self Defense workshops
- Encourage participation in all activities irrespective of gender and encourage more participation from Girls

 Provide maternity leave for women staff members as per the existing State/Central Government rules.

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Mount Poinsur, S. V. P. Road, Borivli (West), Mumbai - 400 103PRINCIPAL
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Borivli (West), Mumbai - 400 103.

Internal Complaints and Women Development Cell

https://www.sfit.ac.in/Internal%20Complaint%20and%20Women%20Development%20Cell.php

REPORT

Women's Day Celebration/Seminar on Ayurveda & Women's Health

Date: 8th March 2023
Day: Wednesday
Time: 3:00 pm - 5:00 pm
Venue: SFIT Auditorium

Coordinators - NSS PO & NSS HEAD &

SFIT ICWDC

Type of Event - Gender Equality/ Women

Empowerment

Resource Person: Vaidya Bhagyashree Patil, Dr.

Kavita Sonawane & Rushali Thakkar

No. of Participants: 104 No. of Participants:

CMPN	ELEC	EXTC	INFT	MECH	FE	STAFF	TOTAL
22	8	11	16	2	11	34	104
Beneficia	ries			7/10			104

OBJECTIVE

- To promote awareness about women's health using Ayurvedic principles.
- To empower women with knowledge and tools to take charge of their health in a natural and holistic manner.

The "Women's Day Celebration/Seminar on Ayurveda & Women's Health at SFIT" was a special event organized to commemorate

International Women's Day and the event took place at SFIT and aimed to highlight the

significance of Ayurveda in maintaining women's

well-being.

During the seminar, experts in Ayurveda and women's health likely discussed various topics related to women's physical, mental, and emotional health. These discussions included Ayurvedic approaches to hormonal balance, stress management, reproductive health, nutrition, and overall holistic well-being. Participants had the





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opportunity to learn about traditional Ayurvedic practices and how they can be incorporated into modern lifestyles to enhance women's health.

The event featured presentations, interactive sessions, and possibly practical demonstrations of Ayurvedic practices. It also included testimonials from women who have benefited from Ayurvedic treatments and lifestyle changes. The seminar aimed not only to educate participants about Ayurveda but also the overall wellbeing of women.



The session also included a technical information on the use of chatgpt by Dr kavita Sonawane receding officer of ICWDC SFIT and chair WIE AG IEEE BS and Ms Rushali participants

Paul Fernandes

NSS PO

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Borivli (West), Mumbai - 400 103









PRESENTS

WOMEN'S DAY SEMINAR



Topic: Ayurvedea and Women health



Topic: Technical session on Chat GPT



Topic: IEEE Women in Engineering

08 March, 2023

3:00pm onwards

SFIT Auditorium



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Mount-Poinsur, S. V. P. Road,
Borivli (West), Mumbai - 400 103

ROOM ALLOCATION FORM
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2. Name: Coul formance Offices.
1. Date of Application: 6/3/2023 2. Name: Coul Fermander 3. Designation: NSS Grogram Officer.
4. Class/Department: XSS
5. Details of Faculty In-charge /Conyener -
6. Parent Organization NSS/ [CWPC
E Cell IEEE IETE Robocon ISO
CSI ITSA Cultural Committee SRC
Student Council Mosaic ISTE NSS
E-Yantra IRIS Training and Placement Cell 7. Rooms Request
New Auditorium Seminar Room Conference Room
Mini Conference Room TPO Auditorium Computer Center
Other
8. Classroom Numbers
9 Event Dates: 8 3 2023
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Faculty Convener / H.O.D /Principal Bro. K.S. 1030 (Bro. Shantilal Kujur)
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St. Francis Institute Of Technology (Engg-College)
Mount Poinsur, S. V. P. Road, Scanned by CamScanner

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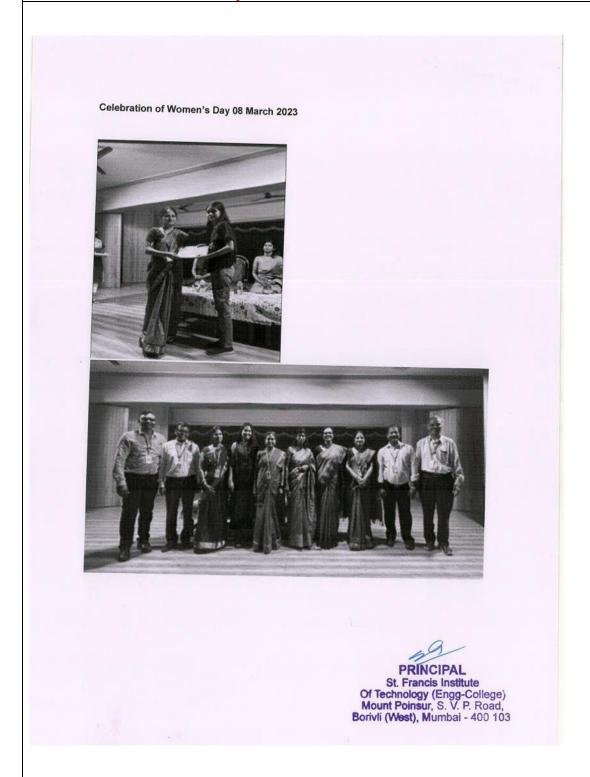
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PRINCIPAL 104	Students	-		

Celebration of Women's Day



Self Defense Workshop for Women and Girls

REPORT

Self Defence Workshop For Girl Students

Date: March 08, 2023.

Day: Wednesday.

Time: 9:00 am to 11.00 am

Venue: SFIT New auditorium

Resource person: Mr Ramakrishna Kotap &

Team martial Arts Trainers From Victim to

Warrior & Gauri Salvi (SE CMPN) No. of Participants:



CMPN	ELEC	EXTC	INFT	MECH	TIP		
22	0		1111 1	MECH	FE	STAFF	TOTAL
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Objectives:

- To impart practical self-defense skills.
- To foster situational awareness.
- · To empower girls in enhancing their personal safety.

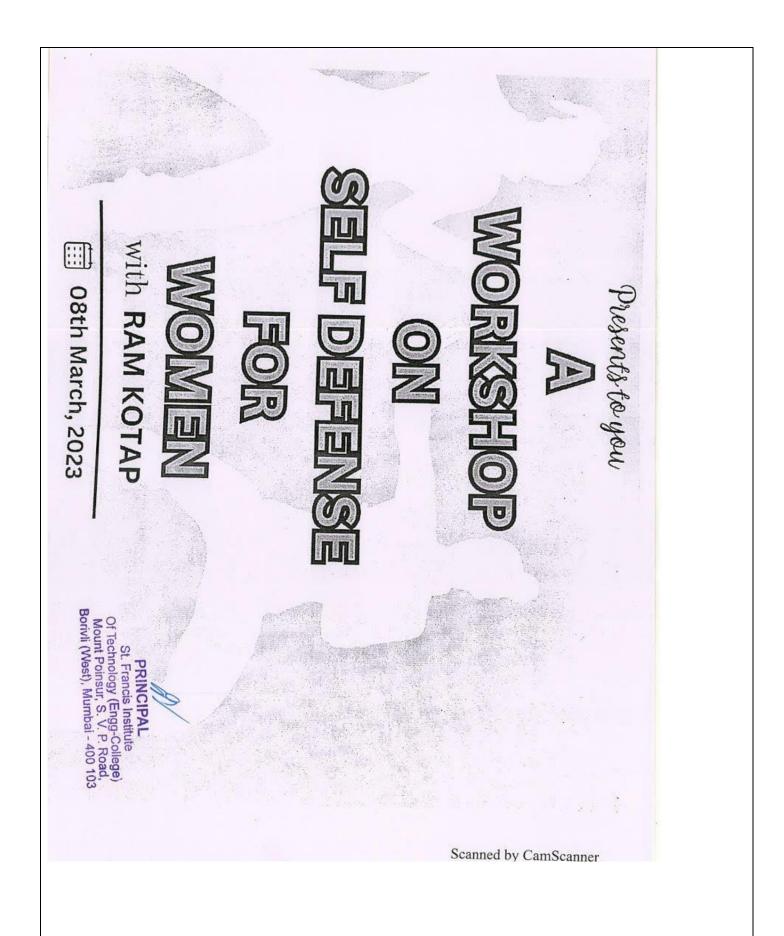
On the occasion of International Women's Day the NSS unit of SFIT organized a session

on Self Defense. He taught the participants a few moves to protect themselves in salutations of harassment and any other type of physical attack.

The outcome of the session is that the participants learnt a few techniques to protect themselves and they were exhorted to continue the practice of their learnings and use them in the time of

NSS Programme Officer/Social Service Coordinator

PRINCIPAL St. Francis Institute Of Technology (Engg-College) Mount Poinsur, S. V. P. Road, Borivli (West), Mumbai - 400 103



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SFIT/NSS/4993/2022-23

Date:

To, Ramkrishna Kotap Victim to warrior Mumbai

Subject: Invitation as Resource person for the workshop on 'Women's Self Defense Workshop' on 8th March 2023

Dear Ramkrishna Kotap,

St Francis Institute of Technology (Engineering College) is a higher technical educational Institute, approved by All India Council of Technical Education, affiliated to the University of Mumbai and ISO 9001:2015 certified.

We have an NSS Unit, IEEE Techess (only girls committee) and Women Development Cell, conducting activities concerning empowerment, equality, equity and development of girl students and women. On the occasion of International Women's day we would like to organize a Self Defense Seminar for our girl students.

We are pleased to invite you to conduct a Seminar on the Topic 'Self Defense' on Wednesday 8th March 2023 from 10:00 am onward.

Thanking you in anticipation,

Sincerely,

Dr. Sincy George Principal

Mr. Paul Fernandes Program Officer NSS Ms. Dakshata Panchal **IEEE Techess Coordinator**

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One program at UG level is NBA Accredited (ISO - 9001:2015 CERTIFIED)

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Ref:

Date: 13th March, 2023

LETTER OF APPRECIATION

We would like to appreciate and acknowledge the valuable contributions of Mr. Ramkrishna Kotap & team, Marshal Arts Trainers from Victim to warrior Academy for conducting Self -Defence programme for about 80 Girl Students of our college on Wednesday, 8th March, 2023 on the occasion of International Women's Day.

Your expertise in conducting Self- Defence training programmes ensures that our girl students effectively learn to practice the simple techniques and implement them in case they sense any danger to their life and protect themselves.

We appreciate and thank you for taking your precious time and conducting this session.

We wish you God's Blessings and success upon all your endeavours.

Paul Fernandes

Program Officer SFIT NSS

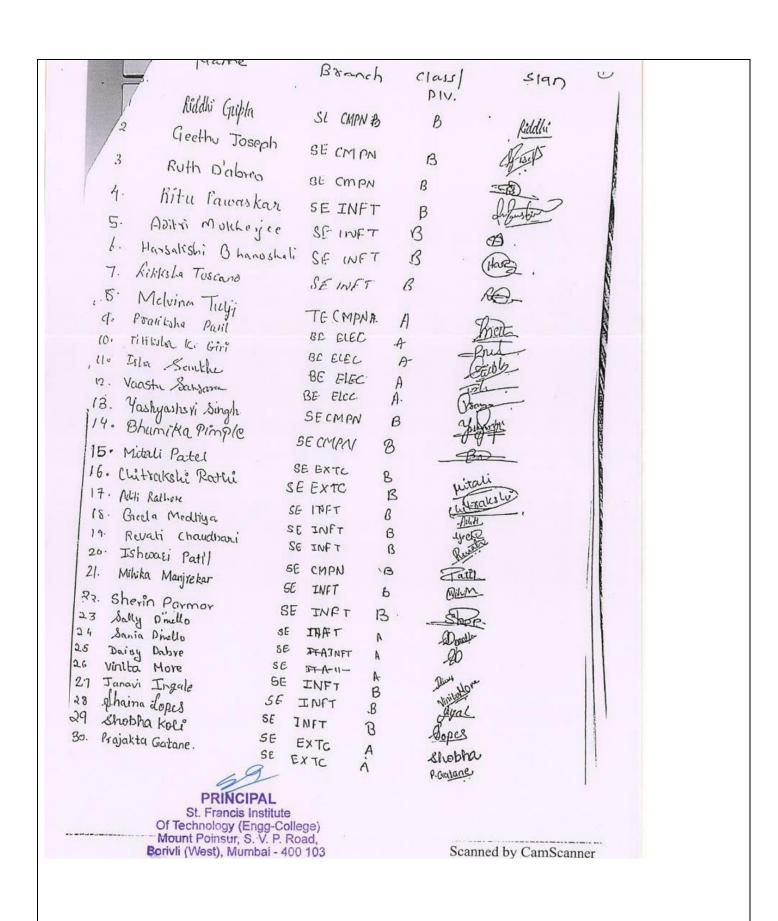
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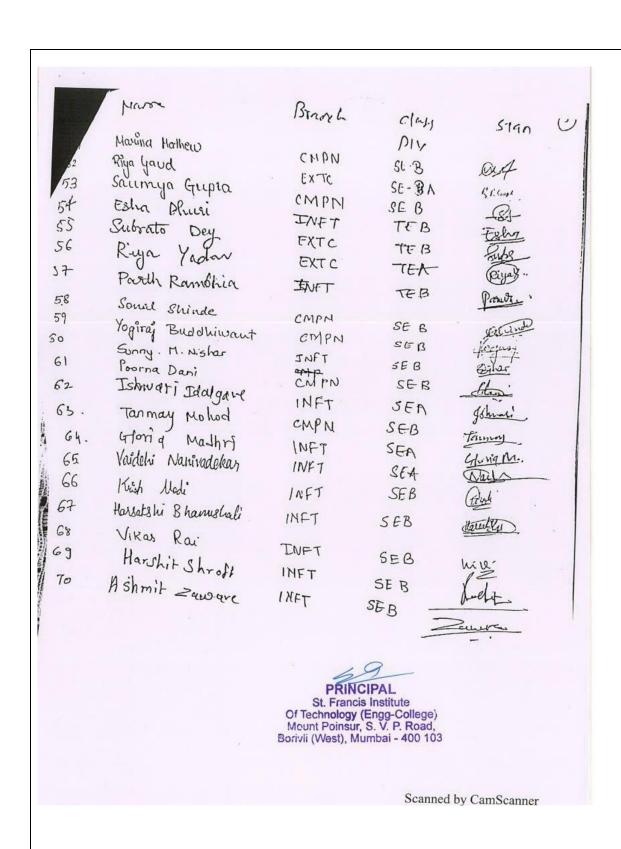
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Institutional Committee Details



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Ref:

Date: 09/01/2023

The Following are the ${\bf AICTE/UGC}$ ${\bf ESSENTIAL}$ ${\bf COMMITTEE}$ for the Academic year 2022 –

1. Internal Complaints and Women Development Cell

Sr. No	Manie	Designation	
1.	Dr. Kavita Sonawane		Department
2.	Ms. Megha Fernandes	Presiding Officer	CMPN
3.	Ms. Savita Kulkarni	Member	ELEC
4.	Mr. Paul Fernandes	Member	EXTC
5.		Member	Admin
6.	Ms. Chinmayee Bhange	Member	Admin
-	Ms. Anushka Bhandari	LR-Student Council	TE CMPN
7.	Ms. Sidhi Rane	Student Member	TE EXTC
8.	Ms. Luvina Rajan	Student Member	
9.	Ms. Rebecca Dsouza	Student Member	TE INFT
10.	Mr. Aspar Husain		TE CMPN
	Tugani	Member	Project Coordinator & Centre Head, Angel Xpress Foundation, Khar Road, Mumbai.

2. Institute Staff Grievance Redressal Cell

Sr. No	Name	Desire ti	
1.	Dr. Si	Designation	Department
111111111111111111111111111111111111111	Dr. Sincy George	Chairperson	Principal
2.	Dr. Vaishali Jadhav	Member (Secretary)	
3.	Dr. Jayasudha Koti	Member	INFT
4.	Mr. Jayshree Mittal		EXTC
	Mi. Jayshree Mittal	Member	CMPN
5.	Ms. Varsha T	Member	ELEC
6.	Mr. Bysani M	Member	The state of the s
	Joseph IVI	Member	MECH .

3. Student Grievance Redressal Cell

Sr. No	Name	D	
1	Dr. Sincy George	Designation	Department
2	Dr. Sincy George	Chairperson	Principal
-	Ms. Astrid Dsouza	Member Secretary	FE
3	Ms. Savita Kulkarni	Member	T T T T T T T T T T T T T T T T T T T
4	Ms. Vandana. Patil		EXTC
5	Mr. Parth Rambhia	Member ·	INFT
	I Mr. Farth Rambhia	Student (Invitee)	TE-INFT

SC/ST Committee

Sr. No	Name	In .	
1		Designation	Departmen
1.	Mr. Sainath Gosalkar	Convener	FE
2.	Ms. Jayashri Mittal	Member	CMPN
3.	Ms. Pratibha Rane	Member	
4.	Ms. Vrushali Jadav	The second secon	INFT
5.		Member	EXTC
	Mr. Sachin Lakade	Member	MECH
6.	Mr. Omkar Pawar	Member	ELEC

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Ref

5. Anti-ragging Committee

Date:

Sr. No	Name	Designation	Department
1	Dr. Sincy George	Convener ·	Head of Institute
2	Mr. Nivas Rane	Member	Police Sub-Inspector, MHB Police Station, Borivli(w)
3	Mr. Rohit Bundelkhandi	Member	Media (TOI- Group)
4	Deacon Ivan Fernandes	Member	NGO (Diocesan Youth Center, Bandra (West)
5	Ms. Poonam Hemnani	Member	Faculty, FE
6	Dr. Deepak Jayaswal	Member	Faculty, EXTC
7	Mr. Avinash Bamne	Member	Parent
8	Ms. Aarya Bamne	Member	Student (FE-EXTC)
9	Mr. Tejas Rane	Member	Student (FE-CMPN)
10	Mr. Tilak Jilka	Member	Student (TE-EXTC)
11	Mr. Nadim Ansari	Member	Staff-Admin
Anti- raș	gging squad		Totali-Admin
12	Mr. Sunil Pansare	Convener	MECH.
13	Ms. Nidhi Gaur	Member	CMPN
14	Ms. Vandana Patil	Member	INFT
15	Mr. Ramjee Yadav	Member	EXTC
Inti- rag	ging Cell		The state of the s
16	Mr. Paul Fernandes	Nodal officer	Admin
17	Ms. Nidhi Gaur	Member	CMPN
18	Ms. Vandana Patil	Member	INFT
19	Mr. Ramjee Yadav	Member	EXTC
20	Mr. Bysani.M	Member	MECH
21	Dr. Adil Shaikh	Member	ELEC
23	Mr. Durgaprasad.K	Member	FE

6. Institute Innovation Council

SI. No	1000	Name of the person	Designation
1. Fac	ulty Representation	, and the person	Designation
1.1	President	Dr. Prachi Raut	Professor and Head, Dept. of Information Technology
1.1.1	Vice President	Mr. Tom Thomas	Plant Head, Mahindra and Mahindra Limited, Mumbai
1.2	Convenor	Dr. Ravindra Garmode	Asst. Professor, Dept. of Mechanical Engg
1.3	Innovation activity coordinator	Dr. Adil Sheikh	Asst. Professor Dept. of Electrical Engg
1.4	Start-up activity coordinator	Ms. Snehal Kulkarni	Asst. Professor Dept. of Computer Engg
1.5	Internship	Dr. Minal Lopes	Asst. Professor Dept. of Information Technology

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1.6	IPR Activity		17 =	Date:	
	Coordinator		Mr. Bysani M.	Asst. Professor	
1.7	Social Media		Ms. Chinmayee Bhange	Dept. of Mechanical Engg.	
1.0	Coordinator		- manayee bhange	Librarian, SFIT	
1.8	ARIIA Coordinat		Dr. Prachi Raut Professor and Head, Dept. of Information Technology		
1.9	NIRF Coordinate	Dr. Nitika Rai Associate Professo		Associate Professor, Dept of Information	
1.10	1.10 Members		Mr. Omkar Pawar	Asst Professor, ELEC	
			Ms. Aaysha Shaikh	Asst Professor, INFT	
			Ms. Reshma George	Asst Professor, CMPN	
			Ms. Arti Bhatnagar	Asst Professor, FE	
			Ms. Gigi Joseph	Asst Professor, EXTC	
		1	Mr. Saurabh Vichare	Asst Professor, MECH	
2. Expe	ert Representation				
SI. No 2.1	Post		Name of the person	Designation	
2.1	IP Expert/ Patent	Expert	Dr. C. Senthil Kumar	IPR Head, Ashland India Inc.	
2.2	Startup / Alumni		Mr. Aneesh Kulkarni	Hyderabad	
	entrepreneur		MI. Alleesh Kulkami	Founder, Intigree Biomed Mumbai	
2.3	Expert from nearby Industry/ Industry association/ Ecosystem Enablers-		Mr. Dinesh Singh	Group Leader, Digital Farming service, TCS	
2.4	FI/Bank/Investor/Angel Investor/VC		Mr. Xenon D'Cruz	Additional General Manager, Model Co-operative Bank	
	Nearby Incubation Centre			Model Co-operative Bank	
			Mr. Kiran Talele	Financial advisor, Sardar Patel Technology Business	
. Stude	nt Representation			Financial advisor, Sardar Patel	
. Stude SI. No	nt Representation		Name of the person	Financial advisor, Sardar Patel Technology Business Incubator, Andheri, Mumbai Designation	
. Stude SI. No	nt Representation	Ms. (Name of the person	Financial advisor, Sardar Patel Technology Business Incubator, Andheri, Mumbai Designation TE CMPN	
3. Stude SI. No	nt Representation Post Innovation	Ms. C	Name of the person breeshma Hedvikar leel Mistry	Financial advisor, Sardar Patel Technology Business Incubator, Andheri, Mumbai Designation TE CMPN TE INFT	
3. Stude SI. No	nt Representation Post Innovation	Ms. C Mr. N Mr. A Mr. I	Name of the person Greeshma Hedvikar leel Mistry rjun Bedi fan Shaikh	Financial advisor, Sardar Patel Technology Business Incubator, Andheri, Mumbai Designation TE CMPN	
. Stude SI. No .1	Post Innovation coordinator	Ms. C Mr. N Mr. A Mr. II Ms. F Vishv	Name of the person dreeshma Hedvikar leel Mistry rjun Bedi fan Shaikh takhi Ramsharan rakarma	Financial advisor, Sardar Patel Technology Business Incubator, Andheri, Mumbai Designation TE CMPN TE INFT TE MECH	
. Stude SI. No .1	nt Representation Post Innovation coordinator	Ms. (Mr. M Mr. A Mr. II Ms. F Vishy Ms. J	Name of the person dreeshma Hedvikar leel Mistry rjun Bedi fan Shaikh lakhi Ramsharan rakarma essica Gonsalves	Financial advisor, Sardar Patel Technology Business Incubator, Andheri, Mumbai Designation TE CMPN TE INFT TE MECH TE ELEC	
. Stude SI. No .1	Post Innovation coordinator	Ms. (Mr. N Mr. A Mr. II Ms. F Vishv Ms. J Ms. A	Name of the person Preeshma Hedvikar Feel Mistry Tjun Bedi fan Shaikh Fakhi Ramsharan Fakarma Fakarma Fakarma Fakarma Fakarma Fakarma	Financial advisor, Sardar Patel Technology Business Incubator, Andheri, Mumbai Designation TE CMPN TE INFT TE MECH TE ELEC TE EXTC	
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Stude SI. No	Post Innovation coordinator Startup coordinator	Ms. (CMr. NMr. AMr. AMr. AMr. AMr. AMr. AMr. AMr. A	Name of the person Preeshma Hedvikar Reel Mistry Liun Bedi fan Shaikh Rakhi Ramsharan Rakarma Ressica Gonsalves Risha Miranda Ruchir Buddhisagar Jas Vaidya	Financial advisor, Sardar Patel Technology Business Incubator, Andheri, Mumbai Designation TE CMPN TE INFT TE MECH TE ELEC TE EXTC TE CMPN TE INFT	
. Stude SI. No .1	Post Innovation coordinator Startup coordinator	Ms. (Communication) Ms. (C	Name of the person Preeshma Hedvikar Ieel Mistry Irjun Bedi Ifan Shaikh Lakhi Ramsharan Vakarma Lessica Gonsalves Lisha Miranda Luchir Buddhisagar Jas Vaidya Va Zacharia	Financial advisor, Sardar Patel Technology Business Incubator, Andheri, Mumbai Designation TE CMPN TE INFT TE MECH TE ELEC TE EXTC TE CMPN TE INFT SE EXTC	
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S. Stude SI. No	nt Representation Post Innovation coordinator Startup coordinator Internship coordinator	Ms. (Mr. N Mr. A Mr. Ii Ms. F Vishv Ms. J Ms. A Mr. R Mr. Te Ms. E Mr. Eli Mr. Pa	Name of the person Preeshma Hedvikar Reel Mistry Liun Bedi Ifan Shaikh Rakhi Ramsharan Prakarma Prakar	Financial advisor, Sardar Patel Technology Business Incubator, Andheri, Mumbai Designation TE CMPN TE INFT TE MECH TE ELEC TE EXTC TE CMPN TE INFT SE EXTC TE EXTC TE EXTC TE EXTC TE EXTC TE EXTC TE EXTC TE EXTC TE EXTC TE EXTC TE EXTC TE EXTC TE EXTC TE EXTC TE EXTC	
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3. Stude SI. No	Post Innovation coordinator Startup coordinator Internship coordinator IPR coordinator	Ms. (Mr. N Mr. A Mr. II Ms. F Vishv Ms. J Ms. A Mr. R Mr. Te Ms. E Mr. El Mr. Pa Mr. C Mr. C Mr. C Mr. C	Name of the person Breeshma Hedvikar leel Mistry Irjun Bedi fan Shaikh Bakhi Ramsharan Pakarma Lessica Gonsalves lisha Miranda Uchir Buddhisagar Jas Vaidya Va Zacharia Langikal Jayden Wilfred Langikal Langikal Langikal Mismade	Financial advisor, Sardar Patel Technology Business Incubator, Andheri, Mumbai Designation TE CMPN TE INFT TE MECH TE ELEC TE EXTC TE CMPN TE INFT SE EXTC TE EXTC TE EXTC TE EXTC TE EXTC TE INFT SE EXTC TE EXTC SE INFT TE CMPN TE INFT SE INFT SE INFT	

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20	1.	And the second s	Date:
3.6	General Members	Mr. Kapgate Jayesh Maroti	TE CMPN
		Mr. Darshan Jethwa	TE CMPN
		Mr. Castelino Warren Anthony Wilfred	SE CMPN
		Ms. Dani Poorna Ninad	SE CMPN
		Mr. Mihir Ajmera	TE CMPN
		Mr. Krishna Vishwakarma	TE CMPN
		Ms. Jenil Jesani	TE CMPN
		Ms. Shreyans Jain	BE ELEC
		Mr. Asaad Patel	TE ELEC
		Mr. Raj Mirani	TE ELEC
		Payal Bhandkar	TE ELEC
		Omkar More	SE ELEC
		Karan Kumar	SE ELEC
		Omkar More	SE ELEC
		Anushka Churi	SE EXTC
		Swastik Sawant	SE EXTC
		Mr. Harshil Mody	SE MECH
		Mr. Akhil Nadar	BE MECH

Dr Sincy George Principal

Dr. Deepak Jayaswal Dean - Academics

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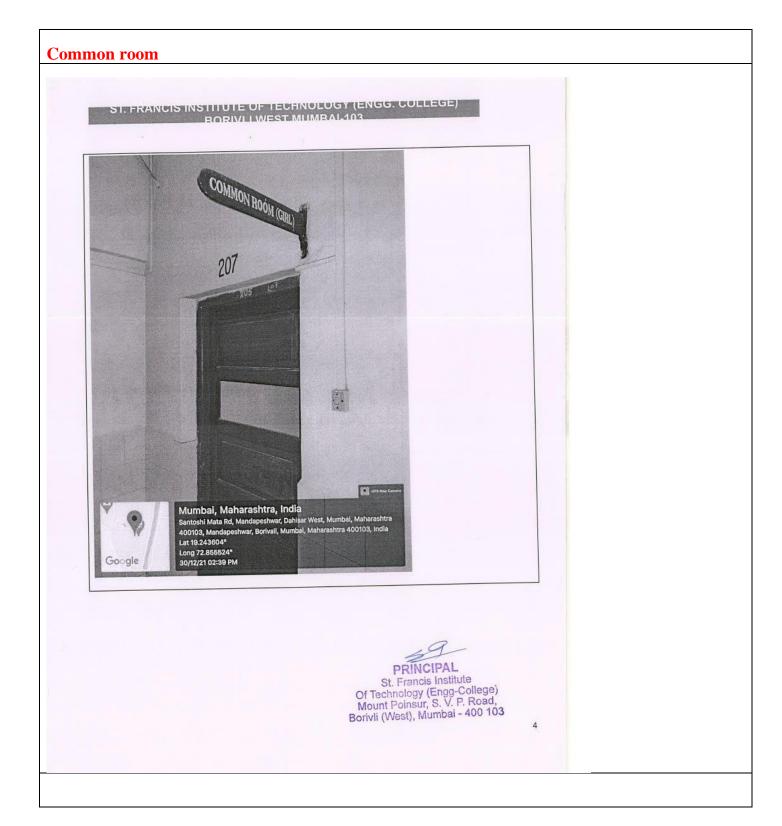
ACRONYMS

EXTC	Electronics and Telecommunication Engineering
CMPN	Computer Engineering
INFT	Information and Technology
ELEC	Electrical Engineering
MECH	Mechanical Engineering
Admin	Administration
ESD	Employability Skill Development
IC-WDC	Internal Complaints and Women Development Cell
IIC	Institute Innovation Council
ISGRC	Institute Staff Grievance Redressal Cell
SGRC	Student Grievance Redressal Cell
NSS	National Service Scheme
SRC	Social Responsibility Cell
SDC	Skill Development Committee
ERP	Enterprise Resource Planning
TCLC	Technical Chapters and Local Club Committees
Γ&P	Training and Placement

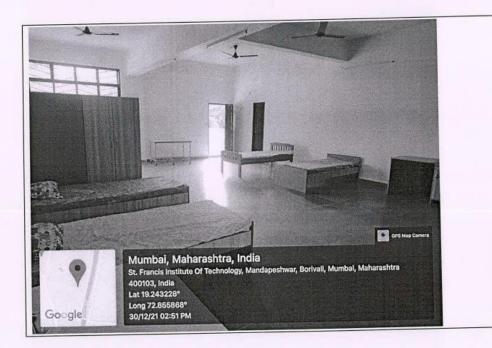
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Counsellor's Report for A.Y. 2022-23

Counselling Report on Student Engagement

Date: 30 June 2023

Summary:

Year	No. of students counselled	Total no. of girls	Total no. of boys
2022-23	19	09	10

This report provides a summary of the counseling provided to 10 boy students and 09 girl students during the academic year 2022-23. This counseling initiative aimed at fostering emotional well-being, personal development, and safety awareness.

The counseling sessions were designed to address various challenges faced by students, including academic stress, social pressures and emotional concerns. The engagement encompassed individual sessions ensuring a comprehensive approach tailored to their needs.

Major observations:

<u>Emotional Resilience</u>: Both boy students and girl students exhibited improved emotional resilience, as evidenced by their ability to cope with stress and manage emotions effectively.

Enhanced Communication: The sessions facilitated better communication skills, aiding students in expressing their thoughts, feelings, and concerns constructively.

Improved Academic Performance: Several students demonstrated enhanced focus and motivation, leading to improved academic performance and a positive attitude toward learning.

Empowerment: Female students, in particular, reported feeling more empowered and confident, equipping them with tools to navigate safety concerns effectively.

Given the prevalent concerns about safety, while interacting with girl students, special emphasis was placed on educating them about safety measures, awareness of surroundings, and strategies to respond to potentially risky situations. They were encouraged to assert their boundaries confidently and to recognize when these boundaries are being violated. The importance of seeking support from peers, teachers, and authorities when feeling unsafe or threatened was emphasized.

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Counsellor's Report for A.Y. 2022-23

To conclude, the counseling sessions increased self-awareness and enhanced peer support and empathy within the student community. Girl students mentioned about feeling more equipped to ensure personal safety.

Kindly note that the details of counseling sessions are confidential and only shared with institution's authorities involved in the student's well-being or academics. Protecting students' privacy and trust is paramount, so access or sharing of these details without permission or legal necessity is strictly forbidden.

Merle Coutinho

Counsellor

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